

# Meeting Minutes



Acton Elementary PTO  
[www.actonpto.com](http://www.actonpto.com)

**Date:** 09/05/2017

**Location:** Acton Elementary LGI Room

**Meeting Called To Order By:** Sarah Smith

**Time:** 6:34pm

**Attendance:** 15 members present

**Minutes:** Approved from 08/01/17

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## Officers' Reports

President: Sarah Smith

- Thank you for a successful Back to School picnic

Treasurer: April Koons

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Principal: Brooke Wessel-Burke

- THANK YOU for supporting Houser Elementary School in Houston!
- Technology audit from Central Indiana Education SC
  - collecting data from teachers & admin about technology resources
- STEM Scouts will meet on Thursdays (for paid participants)
- September 14 – bus evacuation practices. More information to come
- Acuity Tests for grades 3 & 4 are coming up – watch for more information
- September 20 – Cafeteria Staff recognition day
- **Homecoming Float volunteers needed** to help design Parisian-themed homecoming float
  - September 27
- Golden Shoe Award – every month the class that keeps all 4 PAWS letters the most times in Related Arts will be awarded the Golden Shoe award for the month

## Committee Reports

Restaurant & Spirit Night Committee: Amanda Stevenson

- \$344 raised at Chicago Pizza & Red Line
  - October 23 – Buffalo Wild Wings (all day – just mention “Acton PTO”)
  - November 30 – Sky Zone

Kroger/Amazon/Scripts Committee: Stacy DesJean

- check Acton PTO website for information



Box Tops for Education Committee: Wendy Lyons

- \$211 raised for August
- Download & register at the Box Tops for Education App to earn more \$\$ for Acton PTO
  - Look for more info on our Facebook page

Volunteers Committee: Valerie Karamanis

- no new news

Donations Committee: Jenny Weis

- working on donations for Cookies with Santa crafts & food

Spirit Wear Committee: Lacy Hollings

- made a profit for the August sale
- Another online sale will occur later this semester

Bookstore Committee: Darcie Lawalin

- Open on Wednesday mornings before school
  - students can buy school supplies and spirit wear

Bulletin Boards Committee: Sarah DeNeal

- Fall/winter boards will be unveiled soon

School Board/Community Correspondent: Erin Fetters

- we encourage you to attend the PTO meetings and School Board meetings

Teacher & Staff Appreciation: Coordinator Needed

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Family Game Night Committee: Marlene Gilkerson

- November 3 (more information to come)

Tiger Team-a-Thon Committee: Stacy DesJean

- September 22, 2017
- Raise money, through pledges, for the Acton PTO
- focus will be on Teamwork and Team Building activities
- event will go on rain or shine during your child's Related Arts class
- volunteers needed – check on Acton PTO website for opportunities

Cookies with Santa Committee: Jenny Weis

- cookies, crafts, choir performance
- Free Admission
- raffle tickets for fabulous packages available for purchase

Mother/Son Night Committee: Becky Lomax

- Superhero Theme
- January 26, 2018
- Free admission, concessions available for purchase

Father/Daughter Night Committee: Catherine Lapkovitch

- February 23, 2018
- Free admission, concessions available for purchase

Breakfast & Books Committee: Heather Biswas

- April 13, 2018

## **Old Business**

- Picnic was very successful! Thanks to all who helped.

## **New Business**

- A. New PTO Reimbursement sheet – check PTO mailbox
- B. Staff request for PTO monies – please check form in office
  - i. Robotics Team has requested & been approved for monies for a new “Full Field Perimeter & Tile Set” (non-consumable)
    - a) benefits 4<sup>th</sup> & 5<sup>th</sup> grade students on Robotics team
- C. Team-a-Thon – flyers coming home for information
  - i. Money will be used for classroom leveled libraries and field trip costs
  - ii. September 11 – School convocation for more information
  - iii. Online donations are accepted – check Acton PTO website
  - iv. Cash & Check\* donations are also accepted (\*\$25 fee for returned checks)
- D. Parent-Teacher Conferences
  - i. October 4 & 5
  - ii. PTO will provide snacks, meals, etc. for teachers
- E. Frite Lodge Night – Haunted House
  - i. October 26 - “Not-as-Scary” haunted house (6:30pm – 9:00pm)- [not “lights on”, but they will try to be less scary] more information to come
  - ii. \$7.00/person (pre-sale), \$9.00/person (at the door)
    - a) The Lodge has supported Acton Elementary by providing ice cream and volunteers at the Ice Cream Social!
- F. Family Celebrations -
  - i. Committee will act as “room parent” this year for each classroom – to help offset individual financial cost & time commitment and to ensure all classrooms have a fun and engaging celebration
    - a) Grade level teachers choose from a list of activities provided by the committee
    - b) Celebrations will take place in classrooms
- G. Scholastic Book Fair
  - i. Week of October 2 – more information to come

## **Announcements**

Next meeting is 10/03/2017 at 6:30, Acton Elementary LGI Room  
Acton Tiger Team-a-Thon is 09/22/2017, Acton Elementary  
September 28 – Acton Skating Night @ Southland Skating facility (to benefit PE class)

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Meeting Adjourned At: 7:27pm

Minutes Compiled By: Andrea Rigdon, Secretary