

Meeting Minutes

Acton Elementary PTO

www.actonpto.com



Date: 11/07/2017

Location: Acton Elementary LGI Room

Meeting Called To Order By: Sarah Smith

Time: 6:33pm

Attendance: 22 members present

Minutes: Approved from 10/03/17

Officers' Reports

President: Sarah Smith

- Thank you for donating food & time during Parent-Teacher Conferences
- Frite Night was a big success – Thank you for supporting Acton Elementary

Treasurer: April Koons

- Report will be submitted separately

Principal: Brooke Wessel-Burke

- Thank you to our volunteers during the Fall Parties
- It was great to see so many families at Game Night
- ISTEP Scores – great job Tigers!
 - Acton elementary scored an "A" (115 points)
- Veteran's Day program Friday November 10 @9:30am
- Week of Nov. 6 is College Go! Week
- Girl Scout Troop is collecting gently used books for foster kids
- 70s Dress-Up day on November 15th
 - bring \$.50 donation for the 4th grade field trip

Committee Reports

Restaurant & Spirit Night Committee: Amanda Stevenson

- November 30 – Sky Zone
- January 12 – Gymnastics Company

Kroger/Amazon/Scripts Committee: Stacy DesJean

- Scripts - Information will be sent out prior to Thanksgiving break
- Kroger - \$314 donated to Acton

Box Tops for Education Committee: Wendy Lyons

- Download & register at the Box Tops for Education App to earn more \$\$ for Acton PTO
- Sign up for Box Tops for Education emails to get deals and chance to win Box Tops for Acton

Volunteers Committee: Valerie Karamanis

- no new news

Donations Committee: Jenny Weis

- working on donations for Cookies with Santa crafts & food

Spirit Wear Committee: Lacy Hollings

- Another online sale will occur after Fall Break

Bookstore Committee: Darcie Lawalin

- Open on **Tuesday** mornings before school (this day has changed from Wednesdays)
 - students can buy school supplies and spirit wear

Bulletin Boards Committee: Sarah DeNeal

- working on bulletin boards

School Board/Community Correspondent: Erin Feters

- We **strongly** encourage you to attend the PTO meetings and School Board meetings – meetings are held on the 4th Monday of each month at 7:00 in the administrative building
- Topics discussed during previous School Board meetings include: upcoming school calendars, purchasing new buses, new fire station in

township

- Check out the Acton website for the 2018 – 2019 school calendar
- Franklin Township is growing. Please stay informed by attending Franklin Township Civic League meetings to stay up-to-date about future housing additions and growth in our district

Teacher & Staff Appreciation: Keri Snyder & Sarah DeNeal

- teachers & staff will receive a special homemade treat on their birthday

Family Game Night Committee: Marlene Gilkerson

- We had a fun night. Thank you for supporting our school.
- Order games through Mrs. Gilkerson until Thursday, November 9.

Cookies with Santa Committee: Jenny Weis

- December 8 (6:00pm – 8:00pm)
- cookies, crafts, choir performance
- Free Admission
- raffle tickets for fabulous packages available for purchase

Mother/Son Night Committee: Becky Lomax

- Superhero Theme
- January 26, 2018 (6:00pm to 8:00pm)
- Free admission, concessions available for purchase

Father/Daughter Night Committee: Catherine Lapkovitch

- February 23, 2018
- Free admission, concessions available for purchase

Breakfast & Books Committee: Heather Biswas

- April 13, 2018

Old Business

- Successful events!!
 - Frite Night
 - Fall Parties
 - Parent-Teacher Conferences

New Business

- A. If PTO members need reimbursed for PTO expenses, please find the forms under the PTO mailbox in the school's main office
- B. Teacher *requests for funds* forms are available under the PTO mailbox
- C. Funds approval
 - i. Veteran's Day program budget
 - ii. Helping Acton families in need during the holiday season – budget
 - iii. Mother/Son Night budget
- D. Deck the Acton Halls – decorate the halls during Thanksgiving weekend
 - i. If you are available & willing to help, contact Sarah Smith
- E. Cookies with Santa – December 8 (6:00pm – 8:00pm)
 - i. crafts, raffle, photo station, choir performance
 - ii. Opportunities for volunteering will be sent out soon
 - iii. PTO adult volunteers can help make cookies for the event on December 2 (1pm – 5pm) @ Christ United Methodist Church (location: Stop 12 & US 31)
- F. Winter Party – December 19th
 - i. planned by PTO
- G. Mother/Son Night – January 26th
 - i. planning is going well
 - ii. more info to come

Announcements

Next meeting is 12/05/2017 at 6:30, Acton Elementary LGI Room

Meeting Adjourned At: 7:35pm

Minutes Compiled By: Andrea Rigdon, Secretary